

## College Instruction Committee Minutes

Monday, May 13, 2019

Contra Costa College

**CALL TO ORDER/Introduction of Guests** The meeting was called to order at 2:15 in CTC 131

**Members in attendance:**

CIC Chair: Mark Wong

Division Rep SES: Robert Webster

Division Rep LA: Anthony Gordon

Division Rep LAVA: Laura Salas

Division Reps NSAS: Jennifer Ounjian, Leslie Alexander

**Members absent:** All were present.

**Resource Team in attendance:**

SLO Coordinator: Brandy Gibson

Senior Dean of Instruction: Tish Young

Curriculum Specialist: Karen Ruskowski

**Guests in attendance:** Elvia Ornelas-Garcia, Mike Kilivris, Nooshi Borhan, and Maritez Apigo.

**CONSENT AGENDA ACTION ITEMS**

**Agenda: May 13, 2019**

**Action:** Approved

**Motioned:** Jennifer

**Seconded:** Laura

**Abstained:** None

**Minutes: April 29, 2019**

**Action:** Approved

**Motioned:** Bob

**Seconded:** Anthony

**Abstained:** Mark (hadn't reviewed minutes)

**COUNS-103B Ensuring Transfer Success**

**Distance Education:** New request for existing course, fully/hybrid.

**ESL-107 Drop-in ESL Tutoring**

**Course Deletion:** course being replaced with noncredit course.

**ESL-109 Writing Skills Laboratory**

**Course Deletion:** course being replaced with noncredit course.

**ESL-114 High-Intermediate English Communication**

**Course Deletion:** course no longer offered

**ESL-118 Advanced English Communication**

**Course Deletion:** course no longer offered

**HHS-100 Substance Abuse Counseling**

**Course Deletion:** course no longer offered

**HHS-100J Environmental Health and Justice**

**Course Deletion:** course no longer offered

**HHS-100L Emotional Intelligence**

**Course Deletion:** course no longer offered

**HHS-108 Stress Management and Handling Burnout**

**Course Deletion:** course no longer offered

**HHS-212 Cultural Aspects - Health Care**

**Course Deletion:** course no longer offered

**Action:** Approved  
**Motioned:** Jennifer  
**Seconded:** Anthony  
**Abstained:** None

#### NON-CONSENT AGENDA ACTION ITEMS

##### **ENGL-800N College Reading and Writing Skills Support**

**New Course:** Noncredit. 9-27 lab hours. Corequisite ENGL-001AX. Discipline: English. This new noncredit course will be instrumental in meeting AB705 mandates. It is also part of a noncredit English Skills Proficiency Certificate.

**Action:** Approved pending further discussion by Tech Review committee regarding including ENGL-001A as an optional co-requisite. CIC recommends adding ENGL 800N as an advisory to ENGL 001A and ENGL 001AX next semester.

**Motioned:** Anthony  
**Seconded:** Bob  
**Abstained:** None

##### **PHILO-130 Logic & Critical Thinking**

**Non-Substantial:** Add prerequisite ENGL-001A, remove advisory ENGL-142B. Update description, objectives, outcomes, content, textbooks, methods of evaluation, and out of class assignments to better align with C-ID and IGETC requirements.

**Action:** Approved pending validation form

**Motioned:** Anthony  
**Seconded:** Laura  
**Abstained:** None

##### **PHILO-140 History of Ancient Philosophy**

**Non-Substantial:** Remove advisory ENGL-142B, add ENGL 001A and ENGL 001AX as advisories. Update description, objectives, outcomes, content, MOE's, and textbook to satisfy conditional C-ID approval requirements.

**Action:** Approved  
**Motioned:** Bob  
**Seconded:** Laura  
**Abstained:** None

##### **ESL-850N Beginning ESL**

**New Course:** Noncredit. 108 lab hours. It is the non-credit version of an existing course, ESL-050. Discipline: ESL. *(This course was tabled on 4/29/19, for inconsistencies with mirrored credit version.)*

**Action:** Approved (bundled)  
**Motioned:** Bob  
**Seconded:** Anthony  
**Abstained:** None

##### **ESL-851N Reading and Vocabulary for Beginners**

**New Course:** Noncredit. 54 lecture hours. It is the noncredit version of an existing course, ESL-051. Discipline: ESL.

**Action:** Approved (bundled)  
**Motioned:** Bob  
**Seconded:** Anthony  
**Abstained:** None

##### **ESL-823N Listening/Speaking I**

**New Course:** Noncredit. 72 lecture hours. It is the non-credit version of an existing course, ESL-123. Discipline: ESL.

**Action:** Approved (bundled)  
**Motioned:** Bob  
**Seconded:** Anthony  
**Abstained:** None

##### **ESL-826N Listening/Speaking II**

**New Course:** Noncredit. 72 lecture hours. It is the non-credit version of an existing course, ESL-126. Discipline: ESL.

**Action:** Approved (bundled)

**Motioned:** Bob  
**Seconded:** Anthony  
**Abstained:** None

**ESL-843N English Fluency and Vocabulary I**

**New Course:** Noncredit. 54 lecture hours. It is the non-credit version of an existing course, ESL-143. Discipline: ESL.  
**Action:** Approved (bundled)  
**Motioned:** Bob  
**Seconded:** Anthony  
**Abstained:** None

**ESL-846N English Fluency and Vocabulary II**

**New Course:** Noncredit. 72 lecture hours. It is the non-credit version of an existing course, ESL-146. Discipline: ESL.  
**Action:** Approved (bundled)  
**Motioned:** Bob  
**Seconded:** Anthony  
**Abstained:** None

**ESL-863N Grammar I**

**New Course:** Noncredit. 72 lecture hours. It is the non-credit version of an existing course, ESL-163. Discipline: ESL.  
**Action:** Approved (bundled)  
**Motioned:** Bob  
**Seconded:** Anthony  
**Abstained:** None

**ESL-866N Grammar II**

**New Course:** Noncredit. 72 lecture hours. It is the non-credit version of an existing course, ESL-166. Discipline: ESL.  
**Action:** Approved (bundled)  
**Motioned:** Bob  
**Seconded:** Anthony  
**Abstained:** None

**ESL-883N Writing I**

**New Course:** DE. Noncredit. 90 lecture hours. This course does not mirror an existing course. Discipline: ESL.  
**Action:** Approved (ESL 183 will be revised to match this course next semester)  
**Motioned:** Bob  
**Seconded:** Anthony  
**Abstained:** None

**ESL-886N Writing II**

**New Course:** DE. Noncredit. 90 lecture hours. This course does not mirror an existing course. Discipline: ESL.  
**Action:** Approved (ESL 186 will be revised to match this course next semester)  
**Motioned:** Bob  
**Seconded:** Jennifer  
**Abstained:** None

**ESL-829N Listening/Speaking III**

**New Course:** Noncredit. 72 lecture hours. It is the non-credit version of an existing course, ESL-129. Discipline: ESL.  
**Action:** Tabled for lack of time

**ESL-849N Academic and Professional ESL III**

**New Course:** Noncredit. 72 lecture hours. It is the non-credit version of an existing course, ESL-149. Discipline: ESL.  
**Action:** Tabled for lack of time

**ESL-869N Grammar III**

**New Course:** Noncredit. 72 lecture hours. It is the non-credit version of an existing course, ESL-169. Discipline: ESL.  
**Action:** Tabled for lack of time

**ESL-889N Writing III**

**New Course:** Noncredit. 90 lecture hours. It is the non-credit version of an existing course, ESL-189. Discipline: ESL.

**Action:** Tabled for lack of time

**MUSIC-300 Field Studies**

**Non-Substantial:** Content Review: Changing lecture and lab hours to HBA  
(*This course was tabled on 4/29/19 for discussion on Field Studies courses in general*)

**Action:** Tabled for lack of time

**OPEN DISCUSSION/PRESENTATIONS FROM THE PUBLIC**

**Curriculum approval workflows and MOI's/MOE's in eLumen.** The CIC gave Mark their approval to create the workflows and the MOI and MOE options in eLumen during the summer

**Move CIC to a non-computer lab meeting room for 2019/20** The CIC agreed to try meeting in a conference room with Zoom capabilities which would make for better conversation. The CIC members would still have the ability to review proposals prior to this approval meeting.

**ADJOURNMENT**

The meeting adjourned at 4:00 p.m. The next meeting will be August 26. Room location TBA.

Respectfully submitted by,  
Lynette Kral  
Academic Senate Office